

MINUTES

**Monroe County Solid Waste Management District
Board of Directors
Nat U. Hill III Meeting Room, Monroe County Courthouse
Bloomington, Indiana
Thursday, June 10, 2010 4:00 p.m.**

Members present: Iris Kiesling, Geoff McKim, Patrick Stoffers, Mark Stoops, Dan Swafford, Steve Volan.

Members absent: Mark Kruzan.

Staff present: Larry Barker, Executive Director, Tom McGlasson, Environmental Compliance & Safety Director and Landfill Director, Shirley McMurry, Controller, Scott Morgan, Operations Director, Elisa Pokral, Media and Education Director, Brenda Strauss, Director of Employee Services and Administration.

Legal counsel present: None.

CAC present: Steve Akers.

Chairperson Stoffers called the meeting to order at 4:06 p.m.

Approval of Minutes – May 13, 2010. Kiesling motioned to approve: Volan seconded. The verbal vote was unanimous (Kiesling, McKim, Stoffers, Stoops, Swafford, Volan).

Controller's Report – Payroll, Claims & Cash Flow. McKim motioned to approve; Kiesling seconded. McMurry reported total payroll and claims to be \$102,681.63. The verbal vote to approve was unanimous (Kiesling, McKim, Stoffers, Stoops, Swafford, Volan).

McMurry said the cash flow report shows preliminary through May and projected June through December. The balance at the end of the year is projected to be over \$1 million. We received a \$100,000 advanced settlement check in May.

Resolution 2010-05 – Approved Vendor's List. McMurry said three vendors will be added to the list and one will be removed. See the list attached as a part of these minutes. The verbal vote to approve was unanimous (Kiesling, McKim, Stoffers, Stoops, Swafford, Volan).

Citizen's Advisory Committee Membership. Strauss reported Jeff Roll, Sales Representative for Rumpke of Indiana, has submitted his letter of interest for CAC membership. Barker said the other waste business on the CAC is Hoosier Disposal, represented by Ron Howard. McKim motioned to approve; Kiesling seconded. The verbal vote was unanimous (Kiesling, McKim, Stoffers, Stoops, Swafford, Volan).

Citizen's Advisory Committee Report. Barker said CAC voted last meeting to recommend Jeff Roll for membership. Barker said CAC is working on a business recycling survey to determine business needs. Kiesling confirmed that CAC minutes say that Rumpke does not take glass. Akers arrived and reported the CAC is working on survey for restaurants and bars that should be ready in about 30 days. The survey is to see what's out there and what the businesses are willing to do. CAC is looking at basic material (aluminum, paper) to begin with and we're asking for suggestions from them.

Reports from Staff.

Pokral reported from a prepared report adding the In-Focus WTIU-TV recycling programs were shot from the central recycling and reuse facility and is linked to the District's website. The guest column Pokral wrote for the H-T, Stop Your Engines, inspired a PTO person to call with an interest in working at a school,

specifically Binford; Pokral noted the District's display booth at the Race Across America event held June 17. The District supported the race and the sponsorship of the charity event linked to recycling by the Glass Packaging Institute. Ingrid Wieland, I.U. Dept. of Education grad student and Pokral will select teachers for a second I.U. collaboration.

Morgan presented from a prepared report. The Indiana Unwanted Medicine Task Force includes representatives from other districts, medical community, Hospice in particular. The will create a "how to" document. The electronics \$1 fee is a great success. We have been advertising a lot. The last shipment was over 22,000 pounds and brought revenue of \$449. The whole idea is to be revenue neutral.

Report on Feasibility Study of Materials Recovery Facility (MRF) – Strategic Development Group (SDG). Patrick O'Neill and Brian O'Neill presented for SDG. See the report and the engineer's report appendixes to it that are attached as a part of these minutes. Discussion ensued.

- Seven districts were polled. Seymour information was not received in time to put in the report but it falls just behind Spencer County in money.
- The Otis property will be leased for five years for the MRF facility.
- There is no negotiation yet for receiving recycling from other counties. This is a little premature since there has been no decision to build a MRF.
- Not all District departments will go to the MRF. The building is not up to office grade. That would be a whole new capital project.
- IU is very promising as an entity that would join the MRF. They're just now starting to firm up their structure; the MRF will certainly be considered for their recycling.
- Martin County MRF has negotiated with their neighbor counties and is doing so well they are providing income to other community projects.
- The same gross recycling revenue per ton and the same expenses were used in the seven districts.
- Seymour and Vincennes has a monthly charge for trash and recycling pick-up. SDG did not conduct the study based on continuing to recycling; they were looking for the total profit or loss assuming recycling would be continued and the most profitable thing to do after the recycling is corrected.
- Net income should be clarified on the local market screen.
- Regarding the use of automation vs. labor – there are three separate types of equipment and the \$235,000 is included in the estimates.
- The typical life span of the baling equipment is normally 20 plus years. Page 15 shows the District's old baler sold to Martin County 14 years ago. The life of a baler has a lot to do with how effectively the staff uses it. Staff must be properly trained on operation and maintenance.
- If the City does not participate in the MRF all numbers would be lowered, i.e. costs, revenues, capital. The District's stream requires zero sorting. Lease would also be reduced because of space needs. The retrofit would be adjusted.
- The original plan was solely for the District. There are factors with the City and I.U. The building on Industrial Drive was too small. There would have been more logistical challenges for the District including a second shift operation. There would have been no storage space. There is more storage space at Otis which is an advantage.

- Pursuing other involvement could need more capacity. Martin County shares distributions each year of \$100,000 to their partners.
- Page 16 tells about commodities storage. Standards are too low if we get I.U.'s stream, we would need 45,000 square feet. For the District and the City 30,000 square feet would be too low. Extra space is always nice – things stay cleaner, avoid contamination. The recycling industry said 45,000 to 60,000 square feet is needed for 700,000 tons. This is roughly seven square feet per ton for one month's worth of storage.
- There should be no zoning changes required. This is an industrial zone. There are no known permit requirements. This site is easily in compliance with the retrofit. The vacuums at the doors will vent the diesel fumes out of the building.
- There could be some stimulus money to put back to work a brown field on this site. This is clearly a benefit to the community and a positive impact on the environment; not sure if there is a grant available. There was discussion about a TIF area location.
- It is estimated that 2000 tons per year would come from I.U. Morgan and Bartholomew counties already have facilities. Lawrence is already working with Martin. Green, Owen, and Brown counties are more likely candidates to participate with Monroe. A guess for Brown is 400 to 500 tons per year; Green about 1000 tons per year and Owen about 800 tons per year. These are a best guess only. So there is a possible 2000 pounds more from neighboring counties. Motivation could be provided for mutually beneficial arrangements.
- The two balers would cost \$166,000. Maintenance was calculated using a Tennessee facility standard, looking at the bottom range and top range, mid-values were used. Mid-values of those standards were used for facility costs also. This is a clean MRF; there will be no moisture (that is detrimental to the system). There is additional insurance included under facility costs.

SDG complimented District staff on their work adding they that they heard favorable comments about Monroe County staff from other districts as this study was conducted.

This is the last report from SDG.

Stoops left at 5:15 p.m.

McGlasson said that he and Doug Bemish, Environmental Compliance Inspector, both passed the wastewater treatment plant operator exam taken in April and their licenses become effective July 1. The leachate holding tank at the base of the C/D hill is damaged and needs to be replaced. We will be utilizing a large manhole riser that was not used during the MSW hill closure work in 2008 due to the installation of a new lift station replacing the lift station the riser was to go on. We had attempted to sell this riser previously but were unsuccessful. A bottom will be welded onto the riser and it will be used to replace the existing concrete tank.

Public Comment. There was none.

The meeting adjourned at 5:20 p.m.

Unless otherwise stated, all documents referenced in these minutes are considered a part of these minutes and are on file in an official record book in the District office. These minutes were offered for review to all Board members and Staff members who attended and participated in the meeting.

Board Member Signature
Minutes of June 10, 2010