

## MINUTES

**Monroe County Solid Waste Management District  
Board of Directors  
City of Bloomington Council Chambers  
Bloomington, Indiana  
Thursday, August 4, 2011 4:00 p.m.**

**Members present:** Iris Kiesling, Geoff McKim, Dan Swafford, Steve Volan.

**Members absent:** Mark Kruzan, Patrick Stoffers, Mark Stoops.

**Staff present:** Larry D. Barker, Executive Director, Jane Doughman, Controller, Tom McGlasson, Director of Environmental Compliance & Safety and Landfill Director, Scott Morgan, Operations Director, Elisa Pokral, Media & Education Director, Brenda Stogsdill, Office Manager.

**Legal counsel present:** Bob Mann.

**CAC present:** Steve Akers.

Chairman McKim called the meeting to order at 4:03p.m. noting we did not have a quorum. McKim stated we would start the meeting with staff reports and then move back to regular agenda approval items when a quorum is reached.

**Reports from Staff.** Pokral highlighted from her written report that the Fall Bulky Item Days will be October 28<sup>th</sup> & 29<sup>th</sup>. Pokral stated we have now been advertising on-line with Comcast for one year and continue to develop new ads for upcoming events. We have a new weather crawl for this month thanking teachers and encouraging them to book now for the environmental education sessions for the new year. Pokral met with Dylan Hildebrand of New Tech High School and will work together on projects for his students. Pokral stated we are reviewing a new booth display. Volan asked what is PSI University and Pokral said this group did not want to identify their affiliation but they are connected to the hospital in some way. Volan asked if we do any promotions for the Hoosier-to-Hoosier program and Pokral said no that is I.U. and we are not involved. McKim asked about the expanded Save the District campaign. Pokral said they are preparing to move forward with public information if SB565 passes.

4:09 p.m. Swafford arrived and the quorum was met.

McGlasson highlighted from his written report that they have started work on the old toe drain at the landfill. McGlasson also stated the leachate plant was shut down on July 30<sup>th</sup> due to algae in the pond as well as low water level. By shutting down they are also able to do maintenance and repair to the system. Barker stated this is the same procedure as last year due to lack of leachate generation and most likely will do this annually. Kiesling asked what kind of costs is associated with closing the plant and is that cost included in the budget. McGlasson said there is minimal cost involved in restarting the plant and the cost would probably be off set by savings in utilities due to not operating.

McKim asked about the budget increase for leachate disposal in 2012. McGlasson said that is based on the substantial rain last year and we are already in excess of this year's budget for leachate hauling. Barker said one problem is our lagoon is an open lagoon so if we get 11-12 inches of rain we get that amount in the lagoon as well as runoff. McKim feels we still do not have enough budgeted. McGlasson said plans are to start the plant back up sooner this year and watch the weather more closely. McGlasson said we can do about 3,500 gallons per batch and the maximum per our permit is 25,000 gallons per day. McGlasson stated one (1) inch of rain adds 13,000 gallons of water to the pond which means one (1) inch of rain takes three (3) cycles to get rain water out of pond. Volan asked how we had 7 inches of rain in May of last year and no leachate was hauled. McGlasson said the gallons generated are based on the total treated and hauled off site. In May 2010 we didn't haul any leachate but treated 308,000 gallons of leachate. Volan asked how we were able to do that and McGlasson said it depends on the pond level when the rain occurs. It takes almost one (1) million gallons of water to fill the pond up to capacity. We are shutting down now because the pond is low and we don't want to risk losing the prime on our pumps and then have to reprime system to get restarted. McGlasson said we probably have a 700,000gallon available capacity in the pond now. Baker said we could get 10-12 inches of rain now and not have to haul because the pond is so low. McGlasson confirmed to Volan that leachate is only hauled when the pond level is high enough to back flow in the force main lines. Volan asked if there is a reason not to enlarge the pond. McGlasson said it would be a substantial cost. Barker stated it would be more advantageous to put a

nylon cover over the pond to keep rain out. Volan ask what the cover would cost and McGlasson said he did not know.

Morgan said last Thursday a press conference was held to announce the new Monroe County Safe Drug Disposal Program which allows for the collection of controlled substances. This is a collaboration of the Monroe County Sheriff's department, Monroe County Prosecutor, Monroe County Solid Waste District and Bloomington Hospital. There are two disposal locations, one at Bloomington Hospital in front of their pharmacy which is open 7 days a week 24 hours a day, and one at the Hazardous Material facility on South Walnut Street which is open Tuesday through Saturday 7:30 a.m. – 5:30 p.m. If this program is successful they hope to have more locations. The primary responsibility falls within the Prosecutors office and the Sheriff's department and they are the only ones that have access to the boxes. Kiesling asked about the City of Bloomington's special e-waste collection. Barker said we do e-waste disposal five (5) days a week with our Just-A Dollar program at our Hazardous Materials department which was put in place eighteen months ago. Morgan said anything the City is doing is supplementary to our program.

McKim asked if the new Republic Services contract is now in effect. Morgan said yes and that it would be a couple of months before we see the financial benefits of the new contact.

**Citizen's Advisory Committee Report.** Akers said the CAC now has results from restaurant survey. They now plan to put data on website. There are several restaurants on Kirkwood that are very involved in recycling and composting. Franchise restaurants didn't do much recycling because they are corporate so CAC plans to contact these corporations to try and educate them on recycling.

Akers said the Hoosier-to-Hoosier Sale is August 20<sup>th</sup> 7:30 a.m. – 9:00 a.m. is early bird time and 9: a.m. – 3:00 p.m. is free at the Gladstein Fieldhouse and is open to everyone. Three trailers were unloaded today totaling over 22 tons of material and with the other material already at the fieldhouse made a total of nearly 27 tons. This is a community wide effort involving the City of Bloomington, IU Office of Sustainability, Habitat for Humanity ReStore and United Way of Monroe County.

Akers added that Jackie Bauer of the Office of Sustainable Living with the City has created the Resale Trail will also be held on the 20<sup>th</sup>. More information is available on the City website.

Akers said the City of Bloomington is having a free e-waste drop off on Friday, August 12<sup>th</sup>, 9:00 a.m. – 4:00 p.m., at the Sanitation garage next door to the Monroe County Solid Waste Recycling Center.

Volan asked if people can still drop off items and Akers said yes they can arrange drop-off or have pick-up from students only by emailing [h2h@indiana.edu](mailto:h2h@indiana.edu). The general public can drop off or call St. Vincent DePaul Church, Habitat for Humanity ReStore and Goodwill and various organizations to have items picked up. Kiesling mentioned a conference she went to where most from the luncheon were either recycled or composted. Akers said they try and educate everyone at the Union building and residence halls on this type of recycling.

**Approval of Minutes – July 14, 2011.** Kiesling refrained from voting because she did not attend the last meeting so McKim suggested to motion to table the minutes until next month. Kiesling motioned; Volan seconded.

**Controller’s Report – Payroll, Claims & Cash Flow.** Doughman reported accounts payable in the amount of \$35,679.36 and pre-approved claims \$69,671.87 for a total of \$105,351.23 for the month of July. Volan motioned to approve; Kiesling seconded. The verbal vote was unanimous (Kiesling, McKim, Swafford, Volan).

Due to a problem with the Cash Flow report this month McKim asked to table this until next month. Volan motioned to table; Kiesling seconded.

**Resolution 2011-05 – Board of Director’s 2011 Meeting Schedule – Location Change.** Barker stated this resolution changes our meeting location from the County Courthouse to the City Council Chambers. Kiesling thanked the City of allow us to use their facility. Swafford motioned to approve; Kiesling seconded. The verbal vote was unanimous (Kiesling, McKim, Swafford, Volan).

**2012 Budget.** McKim stated this is for information only since the board no longer approves the budget. Kiesling asked who approves this and McKim said the County as the binding authority. Kiesling and Volan both feel this board should still approve the budget before it goes to the Council. Barker

said this is a draft proposal and there will be a lower amount of levy required than last year and our total budget has increased only slightly. McKim asked what is time line and Barker said we are advertising in the HT & Ellettsville Journal and the first meeting before the Council is August 23<sup>rd</sup> and second adoption is September 27<sup>th</sup> and final adoption is sometime in October.

Volan asked how the Hoosier contract will impact the budget. Volan stated our sale of recyclables show going up by \$100,000 but the bottom line only shows \$43,000. McKim said the vehicles license excise tax went down dramatically. Barker said in 2011 we estimated sale of recyclables at \$60,000 and in 2012 we estimate \$150,000. Volan asked why the host fee went down and Barker said because we are recycling more and trashing less. Kiesling asked if salaries were remaining the same and Barker said salaries are down by \$100,000. McKim said that is because we did not replace the human resource director and reclassified the controller position. Barker said that is correct and we are not including any raises in this budget.

McKim asked about the \$150,000 budget for capital outlay at the landfill. McGlasson said this is primarily for three major projects; 1) the continued repair and replacement of the toe-drain on the MSW hill, 2) additional gas venting that IDEM is requiring and 3) estimating cost for methane recapturing system.

Volan asked how many work for the District and how many FTE's and Barker said twenty.

McKim asked about the \$132,400 for other capital outlays. Barker said this allows us to build a fund so down the road we would have capital money to put down for a Material Recovery Facility. McKim said it is his understanding that to be able to establish this fund we would need a resolution from the board. Barker agreed and added that we can only put 5% of the total budget in this fund. McKim said this amount is not actually an expenditure it is a transfer that can build up to 25% overall and be used for any capital expenditure on any facility. By submitting this budget and advertising we are not approving, we would have to approve the resolution first. Volan asked if a resolution would be presented next month and Barker said yes. Volan questioned a \$3,000 difference stating 5% of the budget figures would be \$129,000 instead of \$132,000. Barker said that would be corrected. Barker said if anyone has questions about the budget to please call or email and he will go over everything one-on-one if need be.

**Controller.** McKim said this is an amendment to the Controller position description. Barker said McKim asked him to review this position and he met with Rhonda Foster our contracted human resources employee and she agreed with taking the reporting responsibility of the Controller from the Board of Directors and placing it under the Executive Director. Kiesling said the County Auditor was once the Controller and then the Board decided to hire a Controller and that is how that position came under the Board of Director's. McKim said the board is still statutorily responsible for naming a Controller. Kiesling motioned to approve; Swafford seconded. The verbal vote was unanimous (Kiesling, McKim, Swafford, Volan).

**Public Comment.** No public comment.

Barker wanted to encourage everyone to attend the Environmental Quality Service Council (EWSC) committee hearing for SR33 on October 12<sup>th</sup> at 1:00 p.m. in the Senate Chambers at the Statehouse and support the Solid Waste Management Districts. Volan asked if there would public comment and Barker said yes.

The meeting adjourned at 4:57 p.m.

Unless otherwise stated, all documents referenced in these minutes are considered a part of these minutes and are on file in an official record book in the District office. These minutes were offered for review to all Board members and Staff members who attended and participated in the meeting.

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Signed – Board Member  
Minutes of August 4, 2011

